



Saint Peter  
the Apostle  
Catholic Parish & School

**SCHOOL BOARD  
CONSTITUTION**

# **ARTICLE I**

## **NAME, PURPOSE, ROLE AND AUTHORITY**

### **Section 1: Name**

The title of this organization shall be the Saint Peter the Apostle School Board (Board).

### **Section 2: Purpose**

This Board shall be advisory in nature and is subject to such regulations that proceed from the Office of Catholic Schools, Diocese of Savannah.

### **Section 3: Nature and Role**

This Board shall be established by the Pastor of Saint Peter the Apostle Parish (Pastor), in accord with Diocesan Policy, so as to assist him and the Principal of Saint Peter the Apostle School (Principal) in the governance of the parish school. When the Board meets and members agree on a policy matter, the decision is effective and binding after being ratified by the Pastor. The Board is advisory in the following sense: the members cannot act apart from the Pastor and Principal and cannot make decisions binding on the parish school without the approval of the Pastor and Principal.

The Board will be apprised of matters pertaining to the viability of the School. The areas the Board will participate and have responsibility for thoughtful direction are

- Long Range Planning
- Policy Development and Formulation
- Budgeting and Financial Management
- Public Relations
- Marketing and Development
- Areas in which input is requested by the Pastor and/or Principal

### **Section 4: Authority**

This Board shall function by authority of the Pastor and the Savannah Diocesan Superintendent of Schools.

## **ARTICLE II MEMBERSHIP**

### **Section 1: Voting Members**

The Board consists of eleven (11) voting members.

### **Section 2: Election or Appointment**

Voting members shall be elected to the Board by the Home and School membership, elected by the Saint Peter the Apostle Parish, or appointed by the Pastor and Principal.

### **Section 3: Terms**

Members of the Board shall be elected or appointed to serve a term of three (3) years.

### **Section 4: Ex-Officio Members**

There shall be ex-officio members of the Board. These members shall not have voting rights.

### **Section 5: Committees of the Board**

The Board shall have standing committees.

The Board shall have the right to form Ad Hoc committees as needed. These committees may consist of both Board and non-Board members.

## **ARTICLE III OFFICERS**

### **Section 1: Officers**

The Officers of the Board shall consist of a President, Vice-President, and Secretary.

### **Section 2: Terms of Office**

The term of office shall consist of one (1) academic year for the President and Vice-President. The term of office for the Secretary shall be for the duration of his/her term on the Board.

## **ARTICLE IV MEETINGS**

The Executive Board shall transact official business of the organization at Executive Board Meetings, Special Meetings and at Regular Meetings as set.

**ARTICLE V**  
**CONSTITUTION AND AMENDMENTS**

This constitution shall become effective upon adoption thereof by a two-thirds majority of voting members of the Board.

**Section 1: Proposal**

Proposed amendments to the constitution must be presented in writing to the Board at a regular meeting. Voting on the amendments will take place at the next regularly scheduled meeting subsequent to the proposal.

**Section 2: Voting**

A proposed amendment must receive the approval of two-thirds of the voting members in order to be submitted for ratification.

**Section 3: Ratification**

After an amendment is approved by the Board, it must be submitted to the Pastor, and then to the Diocesan Superintendent of Schools for ratification. After passing these authorities, the Constitution shall stand amended.

*M. P. James Costigan*  
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Pastor

*1/13/14*  
\_\_\_\_\_  
Date

*Angela W. Ogilvie*  
\_\_\_\_\_  
President

*1/13/14*  
\_\_\_\_\_  
Date

*Sr. Rose Mary Collins, S.J.*  
\_\_\_\_\_  
Diocesan Superintendent of Schools

*2-14-14*  
\_\_\_\_\_  
Date